


Procedure for Issue / Renewal of Fire NOC

Name of the Department	TRIPURA FIRE SERVICE Home Department, Government of Tripura.
Address for Communication	Directorate of Fire Services, Fire Brigade Choumohani, Agartala, Tripura -799001. Website: www.fireservice.tripura.gov.in . Email ID: tripurafirenoc@gmail.com Phone# 0381-2326451. FAX-0381-2324826.
Name of the Public Services	Issue / Renewal of Fire No Objection Certificate in respect of Fire Prevention & Fire Safety Measures.
Whom to approach for this service? (Designated Officer)	Director or the Designated Divisional Fire Officer having jurisdiction over the premises.
Eligibility Criteria to obtain service	i). General Citizen of India ii). Subject to fulfillment of required documents i.e. Proposed construction plan -5 sets (site plan, floor wise plan, terrace plan, Section and Elevation duly marking fire safety systems . iii). Implementation of Fire Prevention & Fire Safety Measures as per National Building Code(NBC), Part-IV(Fire Safety), Tripura Building Rules and other related Act & Rules and Bye Laws as adopted by the Government time to time.
Procedure involved to get this service	On receipt of application in Form-I duly filled up by the applicant: i) Inspection for Fire Prevention & Fire Safety Measures Inspection of Premises/Buildings by Nominated Authority or by any officer authorized by the Director within 7(seven) working days from the date of receipt of the application. ii) Recommendations for Fire Prevention & Fire Safety Measures On the basis of Inspection, Recommendations for Fire Prevention & Fire safety Measures will be given within 7(seven) working days from the date of inspection to the Applicant for necessary implementation by him. iii) Compliance Report after implementation of F.P & F.S Measures and Inspection thereafter On receipt of Compliance Report after implementation as per Standard Form-II from the Applicant, Inspection of Fire Prevention & Fire Safety Measures are carried out by the Nominated Authority or an Officer authorized by the Director within 7(seven) working days from the date of receipt of the compliance report. iv) No Objection Certificate (N.O.C.) /Fire Safety Certificate is issued by the Director, Fire Services, Government of Tripura or by an Officer authorized by him within 2-3 working days subject to satisfactory inspection report submitted by the Nominated Authority.

Attested

 UTTAM KR. BHAIUMIK, (PS)
 Joint Director Fire Service,
 Tripura, Agartala.

	<p><u>Unsatisfactory Inspection Report :-</u> If the Fire Prevention & Fire Safety Measures are found not implemented as per recommendation communicated earlier, the Nominated Authority will record in writing the facts stating the condition of the Fire Prevention & Fire Safety Measures and he may issue Notice to the applicant directing him to undertake the measures to rectify the inadequacy of Fire Safety & Fire prevention Measures within a reasonable stipulated time.</p> <p>After rectification of Fire Prevention & Fire Safety Measures and on receipt of compliance report for such rectification, an inspection is carried out again by the nominated authority or designated public servant and finally the N.O.C. is issued, if Inspection Report is satisfactory.</p>
Form to be submitted to get this service	Form-I
Fees	Free of cost service
Documents to be enclosed with the request for approval of plan drawing etc.	Proposed construction plan -5 sets (site plan, floor wise plan, terrace plan, Section and Elevation duly marking fire safety systems.
Maximum number of days for delivery of this service.	30 working days.
Designation of Nominated Authority	Nominated Authority means an Officer not below the rank of Station Officer nominated by the Director.
Documents for Renewal of Fire NOC	Copy of Final NOC along with duly filled up application Form-I.


 UTTAM KR. BHADWIK, IPS
 Joint Director Fire Service,
 Tiraura, Agartala.

